

<b>Meeting</b>	Kaipara District Council
<b>Date</b>	Thursday 25 July 2019
<b>Time</b>	Meeting started at 9.32am Meeting ended at 11.54am
<b>Venue</b>	Ruawai Tokatoka War Memorial Hall – Ruawai Wharf Road, Ruawai
<b>Status</b>	Unconfirmed

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## **Open Minutes**

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### **Membership**

Chair:

Mayor Jason Smith

Members:

Deputy Mayor Peter Wethey

Councillor Anna Curnow

Councillor Victoria del la Varis-Woodcock

Councillor Julie Geange

Councillor Libby Jones

Councillor Karen Joyce-Paki

Councillor Jonathan Larsen

Councillor Andrew Wade

Jason Marris  
**General Manager Governance, Strategy and Democracy**

1601.24

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**Minutes of the Ordinary meeting of  
Kaipara District Council  
Thursday 25 July 2019 in Ruawai**

## 1 Opening

### 1.1 Karakia

Councillor del la Varis-Woodcock opened the meeting with a karakia.

### 1.2 Present

Mayor Jason Smith, Deputy Mayor Peter Wethey, Councillors Anna Curnow, Victoria del la Varis-Woodcock, Libby Jones, Karen Joyce-Paki, Jonathan Larsen and Andrew Wade

#### In Attendance

Name	Designation	Item(s)
Louise Miller	Chief Executive	All
Jim Sephton	General Manager Infrastructure	All
Sue Davidson	General Manager Risk, IT and Finance	All
Jason Marris	General Manager Governance, Strategy and Democracy	All
Shakhin Sharma	Northland Transportation Alliance Renewals Lead	4.2
Lisa Hong	Governance Advisor	All (Minute-taker)

#### Adjournments

Reason	Start	Finish
Morning tea	11.08am	11.24am

### 1.3 Apologies

Moved Curnow/Joyce-Paki

*That the apology of Councillor Julie Geange be received.*

Carried

### 1.4 Confirmation of agenda

Moved Smith/del la Varis-Woodcock

*That the agenda for the 25 July 2019 meeting be confirmed.*

Carried

### 1.5 Conflict of interest declaration

Name	Item
Councillor Curnow	Item 2.1 – Councillor Curnow is a trustee on the Bike the Kaipara Trust. As an elected member, she confined her role to presenting only in this section of the meeting.

## 2 Presentations and Petitions

### 2.1 Councillor Anna Curnow, Bike the Kaipara Trust

[Secretarial Note: Councillor Curnow confined her role to presenting only in this section.]

Councillor Anna Curnow, Sadie Parker and Nicky Reid tabled a presentation<sup>i</sup> and spoke in the public forum.

### 2.2 Graeme McCarrison, Spark New Zealand Trading Limited

Graeme McCarrison, Barry Savage and Gill Evans tabled Spark's proposal for a temporary telecommunication facility on 2019 Molesworth Drive<sup>ii</sup> and an information pack<sup>iii</sup>, and spoke in the public forum.

## 3 Minutes

### 3.1 Confirmation of Open Council minutes 27 June 2019

General Manager Governance, Strategy and Democracy 1601.23

Moved Jones/Curnow

*That the unconfirmed Open minutes of the Kaipara District Council meeting held 27 June 2019 be confirmed as a true and correct record, with minor typographical corrections.*

Carried

### 3.2 Open Committee minutes confirmed in June 2019

General Manager Governance, Strategy and Democracy 16/Various

Moved Jones/Curnow

*That Kaipara District Council notes the confirmed Open minutes of the following committee meetings:*

- *Combined Pou Tu Te Rangi Joint Management Committee and Harding Park Committee meeting held 05 March 2019; and*
- *Audit, Risk and Finance Committee meeting held 13 March 2019.*

Carried

## 4 Decision

### 4.1 Temporary Telecommunications Tower

Property and Commercial Advisor 5105.09.01/Mwhai

Moved Smith/del la Varis-Woodcock

*That Kaipara District Council:*

- a) *Approves the installation of a temporary telecommunications tower at 209 Molesworth Drive by Spark New Zealand on the land leased to Mangawhai Bowl(s) Club Lease and sub-leased to the Mangawhai Club from 01 August 2019 to 31 January 2020.*
- b) *Delegates to the Chief Executive responsibility for negotiating the terms and*

1601.24

*conditions of the agreement for the installation a temporary telecommunications tower at this location.*

**Carried**

#### **4.2 Contract 923 – Tomarata Bridge (Insley Street) Repair 2019/2020**

NTA Renewals Lead 4107.923/1

Moved Smith/Curnow

*That Kaipara District Council:*

- a) *Approves the award of 'Contract 923 – Tomarata Bridge Repair' to Freyssinet New Zealand Ltd for the contract value of \$2,048,757.66.*
- b) *Notes the transfer of budget allocation from 'Roadworks – unsealed' to 'Bridges and Structures'.*

**Carried**

**Meeting adjourned for morning tea at 11.08am**

**Meeting recommenced at 11.24am**

## **5 Information**

### **5.1 Chief Executive's report for June 2019**

Chief Executive 2002.02.18/July

Moved Curnow/Wethey

*That Kaipara District Council notes the Chief Executive's Report for June 2019.*

**Carried**

### **5.2 Resolutions Register**

Governance Advisor 1202.05

Moved del la Varis-Woodcock/Larsen

*That Kaipara District Council notes the Resolutions Register at 17 July 2019.*

**Carried**

## 6 Public Excluded Council minute items 25 July 2019

The meeting went into Public Excluded session at 11.39am

Moved Curnow/Jones

That the public be excluded from the following part of the proceedings of this meeting namely:

- Confirmation of Public Excluded Council minutes 27 June 2019;
- Public Excluded Committee minutes confirmed in June 2019; and
- Lease Approval - Unit 9, the Hub, 6 Molesworth Drive, Mangawhai.

The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under s48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered:</b>	<b>Reason for passing this Resolution</b>	<b>Ground(s) under Section 48(1) for the passing this resolution:</b>
Confirmation of Public Excluded Council minutes 27 June 2019	S7(2)(a) to protect the privacy of natural persons, including that of deceased natural persons S7(2)(b) to protect information where the making available of the information would disclose a trade secret; or would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information S7(2)(i) to enable any local authority holding the information to carry on without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	S48(1) (a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
Public Excluded Committee minutes confirmed in June 2019	S7(2)(g) to maintain legal professional privilege. S7(2)(i) to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	S48(1) (a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

<b>General subject of each matter to be considered:</b>	<b>Reason for passing this Resolution</b>	<b>Ground(s) under Section 48(1) for the passing this resolution:</b>
<i>Lease Approval - Unit 9, the Hub, 6 Molesworth Drive, Mangawhai</i>	<i>S7(2)(i) to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>S48(1) (a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>

**Carried**

Unconfirmed

## 7 Open Council minutes 25 July 2019

The meeting returned to Open session at 11.54am.

### Closure

The meeting closed at 11.54am.

Confirmed .....

Chair .....

Kaipara District Council

Dargaville

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<sup>i</sup> Promoting Cycling in Kaipara Presentation (Bike the Kaipara, July 2019)

<sup>ii</sup> Proposal for a temporary telecommunication facility on 2019 Molesworth Drive (Spark, 23 July 2019)

<sup>iii</sup> Information pack (Spark, July 2019)

Unconfirmed